

**AGM MINUTES**  
**Thursday 21 March 2024**  
**5:30pm in the Hub**

Attendees:

Apologies: Kirstie Smyth

## 1. Meeting Open

- 1.1 Acknowledgement of Country - *“Kaya. Nidja Whadjuk Noongar boodja. Hello. The place that we meet is Whadjuk Noongar land.”*
- 1.2 Agenda item review and conflict of interest check

## 2. PREVIOUS MINUTES *(see attachment)*

Action summary from last meeting:

1. **Mike to provide an overview of funding needs from the Shenton College at the AGM.**
2. **Danielle to draft a letter from the P&C thanking the teaching staff for their efforts.**

## 3. CORRESPONDENCE

- 3.1. In
- 3.2. Out

## 4. REPORTS

### 4.1. PRESIDENT’S REPORT

### 4.2. PRINCIPAL’S REPORT

### 4.3. PRESENTATION AND ADOPTION OF FINANCIAL STATEMENTS (Samantha Capewell)

- 4.3.1. **AGM 2024 Finance Report *(see attachment)***
- 4.3.2. **Treasurer’s report *(see attachment)***
- 4.3.3. **Solvency Declaration and Auditor’s report *(see attachment)***
- 4.3.4. **College Funding Requests - Total \$280,000**
  - 4.3.4.1. **Support for Year 12 final year events \$ 20,000**
  - 4.3.4.2. **Student Support & Wellbeing \$190,000**
  - 4.3.4.3. **Uniform Shop \$ 25,000**
  - 4.3.4.4. **Clubs and Student Action Groups \$ 25,000**
  - 4.3.4.5. **Graduation Awards \$ 5,000**
  - 4.3.4.6. **Student Leadership Initiatives \$ 15,000**

### 4.4. SUB COMMITTEE REPORTS

- 4.4.1. **School Board Report**
- 4.4.2. **Friends of Music**



## **5. ELECTIONS**

### **5.1. Office Bearers (President, Vice President, Secretary, Treasurer)**

- President
- Vice President
- Treasurer
- Secretary

### **5.2. Executive Committee (at least 3 positions)**

### **5.3. P&C Officer declarations**

### **5.4. P&C School Board Representative**

### **5.5. Friends of Music Representative**

## **6. APPOINTMENTS**

### **6.1. Auditor - SW Accountants & Advisors \$2,100 quote**

### **6.2. Delegates to WACSSO Annual Conference**

### **6.3. Additional Signatory from Executive Committee**

## **7. GENERAL BUSINESS**

### **7.1 Teacher thank you letter**

## **8. NEXT MEETINGS**

Term 2 - Thursday 2 May

Term 3 - Thursday 1 August

Term 4 - Thursday 24 October, Thursday 5 December

Main Administration Boardroom for other meetings other than the AGM – 5:30pm to 7.00pm

## **9. AGM CLOSED**